Internal Admission Reference Form

For Fall 2024 Entry

**Directions:** All internal applicants must have this form fully completed by one Northeastern University faculty or staff member, who

1. serves/served as the instructor for a course section that the applicant is currently enrolled in or has successfully completed, and/or
2. maintains an established professional relationship with the applicant and can comment on the applicant’s academic proficiency.

All completed forms must be submitted by the reference, not the applicant, via email to Joshua Canning, Program Manager for Honors Student Recruitment & Communication, at [j.canning@northeastern.edu](mailto:j.canning@northeastern.edu) no later than **Friday, March 1st, 2024, at 11:59 PM.**

|  |  |
| --- | --- |
| **Applicant Name** |  |
| **Faculty/Staff Reference Name** |  |
| **Reference Email** |  |
| **Department/Title** |  |
| **Relationship to Applicant** |  |
| **How Long you Have Known the Applicant** |  |

**Please fill in your rating of the applicant on the following characteristics on a scale of 1-5. 1 = Poor 3 = Satisfactory 5 = Excellent**

|  |  |
| --- | --- |
| Academic Proficiency |  |
| Intrinsic Motivation |  |
| Intellectual Curiosity |  |
| Global/Diverse Lens |  |
| Growth Mindset |  |

**Please give your personal assessment of the applicant as a candidate for the University Honors Program. Include any outstanding characteristics as well as any limitations or areas of growth.**

**Final Recommendation (select one with an X):**

|  |  |  |  |
| --- | --- | --- | --- |
| Highly Recommend | Recommend | Recommend with Reservations | Do Not Recommend |
|  |  |  |  |